

MOVE KIT

Getting Started

Make the Move to mBank today!

It's easy to Make the Move to mBank! Everything you need is included in this move kit. We can't wait to welcome you to mBank.



1

Open your new account.

Visit your local mBank branch to open your new mBank account(s).

2

Switch your direct deposits and automatic withdrawals.

If you have any automatic transactions, use the provided forms to seamlessly switch them to mBank.

3

Close your old account.

Now you're ready to switch. Simply fill out the provided form to close your old account. Any remaining account balance will be transferred to mBank.

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Direct Deposit Authorization

You can use your keyboard to fill out this form online, or you can print the form and complete by hand.

Use this form to authorize your employer, retirement and pension funds, or any other agency to deposit directly into your mBank account. Use one form for each direct deposit.

Notification of Direct Deposit Authorization Change

Company or Employer:

Address:

City, State, Zip:

Phone Number:

Employee ID:
(if applicable)

Direct Deposit Checklist:

Use this list to remember all your direct deposits you need to transfer. These are the most common direct deposits.

- Payroll**
- Investments**
- Retirement Plans**
- Social Security**

Effective immediately, please deposit the net amount of my check to my mBank account.

I authorize (name of depositor)
to automatically deposit funds into the account below. This authorization shall remain in place until I have submitted a new authorization, or until this authorization is changed or revoked by me in writing.

Place an X next to your desired option.

Net amount to **mBank Checking**
Account # Routing #

Net amount to **mBank Savings**
Account # Routing #

Signature: Date:

Name:

Address:

City, State, Zip:

Phone Number:

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Automatic Withdrawal Authorization

You can use your keyboard to fill out this form online, or you can print the form and complete by hand.

Use this form to authorize change to any automatic payment, deductions, or withdrawals from your account. Use one form for each automatic withdrawal. Or, many companies and agencies make it easy to change your account on record online on their website.

Notification of Direct Withdrawal Authorization Change

Name of Company:

Account Number:

Payment Amount:

Address:

City, State, Zip:

Phone Number:

Please cancel all automatic withdrawals from my **old institution**:

Financial Institution:

Account # Bank Routing #

Please make all future automatic withdrawals from my **new institution**:

Financial Institution:

Account # Bank Routing #

This authorization will remain in effect until I have submitted to you a new authorization, or until you have been notified by me in writing that this authorization has been changed or revoked.

Signature: Date:

Name:

Address:

City, State, Zip:

Phone Number:

Automatic Withdrawal Checklist:

Use this list to remember all your automatic payments you need to transfer. These are some of the most commonly used automatic payments.

- Mortgage Loan**
- Car Loan**
- Utilities**
- Insurance**
- Cable/Internet**
- Gym Membership**
- Credit Cards**
- Investments**
- Subscriptions**
- Charity Donations**

Online Banking and Bill Pay

Bill Pay takes the hassle out of paying your monthly bills. Set up payments in your online banking to come from your mBank Checking account automatically or as needed. It's easy!

With Bill Pay you can:

- Pay Bills
- Make Person-to-Person Transfers
- Make Account-to-Account Transfers
- Send Donation Payments
- Send Gift Checks
- Set Up Recurring or Single Payments

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Account Closure Authorization

You can authorize your remaining balance to be deposited automatically to your new mBank account(s) or paid by a check forwarded to your mailing address.

Use this form to close your account(s) at your former financial institution. Be sure to verify any outstanding items have cleared your old account.

Notification of Account Closure Authorization

To Whom It May Concern:

Financial Institution:

Address:

City, State, Zip:

Please close my account:

Account Number: Primary Owner:

Address:

City, State, Zip:

Please send the remaining balance to:

Place an X next to your desired option.

Please deposit directly to my new account at **mBank**.
Account # Routing #

If direct deposit of my remaining funds is not available, please forward a check to my address on file or MY NEW ADDRESS IF LISTED BELOW:

Name:

Address:

City, State, Zip:

Phone Number:

Please Sign.

Primary Signature: Date:

Joint Signature:

Congratulations!

Submitting these forms completes your move to mBank. We are glad you're here.

Welcome to mBank!